**NORTH-EAST**

**WINDHILL**

**COMMUNITY ASSOCIATION**

**ANNUAL REPORT 2014**

****

REGISTERED OFFICE:

**NORTH-EAST WINDHILL COMMUNITY ASSOCIATION**

WINDHILL COMMUNITY CENTRE

CHURCH STREET

SHIPLEY

**BD18 2NR**

LIMITED COMPANY NUMBER 4325287

REGISTERED CHARITY NUMBER 1093982

|  |  |  |
| --- | --- | --- |
| **CHAIR’S REPORT** |  | **2013 - 2014** |

This has been a very challenging year with reductions in basic funding and the constant search for alternative funds has proved increasingly difficult.

Throughout 2013 – 2014 North-East Windhill Community Association [NEWCA] has lost a number of people from its Board of Trustees …

Angie McKniff resigned as Chair but remains a Trustee.

Rev. Sarah Jemison resigned in July 2014 after many years of leading NEWCA through some difficult times especially the move from a disintegrating hut to our present building.

We wish her well in her new Parish [Wibsey] and we welcome her successor Rev. Mark Watson to Christchurch.

Val Orrell resigned as a Trustee also in July 2014. Val was our lead in setting up the plus 2 provision and our original OFSTED representative.

Sarah Brentley, Board Secretary, resigned in order to take up employment.found work.

Sue Kenworthy [Trustee] resigned unfortunately due to ill-health. Sue helped set up and maintain the STREET REPS team. We are pleased that the Street Reps continue to meet and provide an active voice for local people,

NEWCA continues to work with many of our long established partners and agencies such as the Shipley Area Committee, Children’s Centres, HALE, Local Schools, GPs and Medical Centres who like us work for the benefit of the residents of Windhill.

Our relationship with Shipley College continues (but unfortunately at a reduced capacity) to provide courses such as Maths GCSE.

During the year we provided exercise groups ably run by Zoe, Sharon and Naz as well as several recreational courses such as the Craft Café craft group where you can learn new skills and socialise.

Christchurch along with James Stannett of E:merge youth group continue to run weekly sessions for young people in Windhill. The Futures Project [a working group of NEWCA and Christchurch] has obtained funding to offer more provision for young people during the week.

The crèche, which over the years, has given wonderful service to users of Shipley College and other educational courses. I wish to express my thanks to Joan Green, Bev Duffy along with Val O’Shaughnessy [who left in July 2014]and now Adele Butler for providing this service and for staffing the new Plus 2 provision for children over 2 which runs in the afternoon.

The Advice Service has continued with its excellent work under increasing pressure, due to changing Government benefit rules. I thank them for their dedication to making people’s lives that little bit easier by ensuring they are claiming all the relevant benefits.

Jeff has developed his ‘’Bangers and Mash’’ evening into weekly Food on Friday and Fun on Friday sessions for families and young people in the Windhill area. He has also been very successful in finding little pots of funding to enhance his community development work.

So despite the constraints there is still plenty going on at Windhill Community Centre.

**CONTINUED OVERLEAF …**

My report would not be complete without a very grateful thank-you to Baildon Methodist Church for again providing us with the proceeds of their Harvest Festival for distribution to the residents of Windhill. Also their contribution along with that of Saltaire Methodist Church and Baildon Moravian Church to our annual Christmas Toy Appeal is invaluable. Again, a heartfelt thank-you.

Bradford Council is entering a time of great change and the number of community grant-funded commissions have been reduced over the last two years.

Should that funding be further reduced then I hope we can count on your support to take us into the future.

Finally, I wish to thank all the dedicated staff, Trustees and volunteers who give so much to make NEWCA a success.

**Alan Keeling**

**Acting Chair during 2013 - 2014**

I would like to thank Alan for standing in as Acting Chair.

I would also like to thank him as well as lots of other people for their help and advice when I took over as Chair this September.

Volunteers are important to the development of our Community Association and the part it plays in the helping people in the Windhill area.

Members are more than welcome to come along and play their part and to bring along a neighbour or friend to join NEWCA and ensure we have strength in numbers.

Together we can lay the foundations so that people can do more for themselves and their families in order to deal with the challenges that lay ahead not only this year but also in the years to come.

**Gianfranco Sabelli**

**Chair – September 2014 to date**.

|  |  |  |
| --- | --- | --- |
| **ADVICE SERVICE** |  | **2013 - 2014** |

Last year (ending March 2014) we delivered 349 advice sessions including 26 home visits.

We dealt with 2538 enquiries presented by 1751 people.

We also stabilised 74 debts totalling £120,743.

We raised an additional £570,764 for people in the area which is an indication of how hard the advice team work on behalf of the people in Windhill and the impact upon the local area.

We managed 45 appeal cases and 70% were successful at tribunal.

The results of the Annual Customer Satisfaction survey were extremely positive with

100% stating they would visit us again and also would recommend the service to other people. 94% felt the Adviser understood them and their problem “very well” and the remaining 6% considered their problem was understood “well enough”.

96% stated they received advice that was useful and 4% felt the advice was fairly useful.

62% of people considered that their mental health or general wellbeing had improved since visiting the centre.

Below are some quotes from our annual survey.

* “It’s been a life saver for me as the jobcentre was pressurising me and they destroy people with mental health problems like me”
* “Will contact the centre if I need help in future”
* “Went beyond what I asked for. Thank You”
* “I have recommended you to other people. Very good service - amazed that there were people who could help”
* “Very good service. Will recommend it as it was recommended to myself”
* “Friendly adviser. I would have given up at the first hurdle”

The staff team of Janet, Jana, Alan and myself has remained the same again this year and so we have very good continuity of service.

We know our strengths and weaknesses really well and we can arrange casework to be undertaken by the most appropriate member of the team.

Thanks again to the many volunteers who staff our reception and for all the support they give to the Advice Team.

Their support is enormous and we are very grateful to them for handling phone calls, booking appointments, taking messages and photocopying when requested.

It is truly a team effort.



|  |  |  |
| --- | --- | --- |
| AdviceUK | **Sandra Grice**  **Advice Team Leader** |  |

**Authorised and Regulated by the Financial Conduct Authority: FRN 624804**

|  |  |  |
| --- | --- | --- |
| **HEALTH**  AND **NUTRITION** | https://smarttools.change4life.co.uk/images/product_card_images/p-card_res-booster.gif | **2013 - 2014** |

Another year has come and gone! It’s been an eventful year with lots of highs and lows.

I have seen lots of new individuals at my sessions. The year has predominately been about maintaining old links and continuous work around healthy weight management, cook and eats, taster sessions and supporting the Food Coop.

In total, to date, I have worked with 142 new users and 200+ continuous users which include children and adults.

Sadly the Public Health funding agreement changed therefore due to the changes we lost one of our long running salsa classes.

Nonetheless, we have a new Centre Coordinator: Jeannie Smith, who has over 10 years knowledge and experience around Health and Nutrition. Jeannie will be able to support and advise the community around good Health and Nutrition whilst I am away on Maternity Leave.

I would like to take this opportunity to say a ‘big thank you’ to the Community, Staff, Partners and everyone I have worked or come in contact with over the past 6 years.

It has been a real pleasure, I have had a wonderful time here and look forward to coming back!

|  |  |  |
| --- | --- | --- |
|  | **Nazia Naureen**  **Health and Nutritional Development** | http://www.newforestphysio.co.uk/wp-content/uploads/2013/11/nhs-logo-image.jpg |
| Little Ducklings  Nursery  **‘’PLUS 2‘’ PROVISION** |  | **2013 - 2014** |

|  |
| --- |
| In 2013 the Government offered parents or carers, with a 2 year old child, a chance to have 15 hours of free play per week in a registered setting.  Little Ducklings is now at the beginning of its 2nd year of providing this 2+ scheme and we have sent off  more confident & social 3 year olds to the local 'big' schools.  New equipment, paintwork, a popular mud kitchen & a brilliant outdoor area have all added to the many strengths that Little Ducklings staff provide on a daily basis.  Healthy snacks, regular routines, fresh air & space, songs & stories are enjoyed by up to 12 ' Little Ducklings' during term time.  They have had to say goodbye to long time worker Val but hello to NVQ trained Adele, whilst thanking  Joan & Bev for their endless energy, commitment & hard work over the last year.  The parent/carer group had to close at the end of July after Joan had run it for eighteen years due to  lack of funds and we are now down to two morning crèches only.  Thanks also to Gill & Val for standing in for staff training, illness & whilst awaiting the new member of staff.  We wish them well for this new term with lots of fun, laughter & early learning in the NEWCA building on  Church Street. |

|  |  |  |
| --- | --- | --- |
| fis | **Val Orrell**  **OFSTED Representative** | Ofsted [logo] |

|  |  |  |
| --- | --- | --- |
| **COMMUNITY**  **DEVELOPMENT** |  | **2013 - 2014** |

Community Development is something that everyone has heard of but no one fully understands what it means.

For me it is all about reacting to the changing situations and emerging issues in the community by empowering and encouraging local people to take charge of their own resources and do things for themselves.

We are continually facing reductions in resources across the whole range of services available to local people in need and this is set to continue with severe cuts in community development resources confirmed for the coming year.

It would not be possible to describe all the various elements of our work in the community so with this in mind I have focused on a few key activities that involve people doing it for themselves and start to address issues identified in the ward assessment in partnership with the Council and other service providers and create more opportunities for local people to make a positive contribution.

Having the resources to do things and make things happen is an important part of the process and I have been fortunate to have the support of the Community First Panel in the form of grants for equipment and tuition fees.

This means that we have the necessary equipment to deliver totally independent provision anywhere in the community.

We were able to erect a fully functional outdoor weatherproof world food café in support of this year’s **e:merge** youth group’s summer activities’ programme on the Windhill Wild Park [Church Street, Shipley].

It will also allow us to do effective community engagement in hard to reach sections of the community.

Last year we began to develop the Active Windhill initiative which is about to become an independent self-sustaining initiative primarily run by volunteers that encompasses a broad range of activities including:

“Food on Friday” a free lunch (supported by voluntary contributions) and open forum every Friday with a chance to share local concerns with representatives of the council and other service providers.

Or just enjoy a hot meal in good company.

During the next year we will be linking with partners to develop a street corner version of this popular activity.

Each Friday lunchtime the centre café is full with an attendance of 20 to 30 people.

Once a month we have World Food Day.

It’s hard work cranking out the grub on time but well worth the effort.

“Fun on Friday” an early evening event for whole families peaked at over 70 attendees at the end of October.

Mums, Dads and youngsters of all ages can come along after school for a bite to eat, kids disco, creative activities and a chance to fool around from 3.30 to 6.00pm. Parents and carers must stay and play with their children.

“Windhill Arts” provides after-lunch professional art tuition free of charge.

We recently added the option of a game of table tennis (or advanced ping pong); fun and exercise for retired and unemployed adults who remember the youth clubs of yesteryear.

Health and Well-being exercise classes continue to run on Friday morning in spite of public health funding cuts thanks to the Active Windhill Initiative.

**CONTINUED OVERLEAF …**

We have also scheduled W.R.A.P. (wellness recovery action plan) sessions to run before lunch so that group members can join in the day’s activities after a free lunch.

Community development is not just about sessions in a community centre, a lot of my time involves inventing ways for local people have their say in decision making so that their views, concerns and good ideas are considered by those who make the decisions at the highest level.

I am also available to advise local groups on fundraising and constitutional issues and as I live locally

a significant proportion of my time is spent keeping an eye people who don’t use community centre or advice services for whatever reason including those recovering from drug and alcohol addiction.

A lot of this happens after everyone else has gone home.

Some of those non-centre based activities include developing the Little Free Library scheme that will see brightly coloured boxes of books appearing on garden walls and fences across the community in the

New Year and a major environmental improvement scheme called the Big Plant.

Both these schemes are being supported by our Ward Councillors and I am happy to be involved by encouraging local people to get involved, sharing my knowledge and experience and organising community engagement events.

The last year has on the whole been successful thanks to the efforts of those who give their time and energy to the community.

Without them my job would be impossible.



**Jeff Bennett**

**Community Development**

**=====**

|  |  |  |
| --- | --- | --- |
| **FRIDAYS**  UNTIL  FURTHER NOTICE  **ACTIVE WINDHILL INITIATIVE**  **FREE**  UNLESS STATED | **0930 - 1130 a.m.** | **ALL WELCOME for**  **MIXED ABILITY CIRCUIT TRAINING**  TUTOR: ZOE  Exercise for all abilities to  keep you strong, healthy, supple and toned. |
| **12 noon - 130 p.m.** | **FOOD ON FRIDAY** --- **50p per portion** |
| **130 p.m. - 3 p.m.** | **ART DEMOS AND WORKSHOP**  PROFESSIONAL ARTIST IN RESIDENCE |
| **330 p.m. - 530 p.m.** | **FUN ON FRIDAY**  ACTIVITIES - GAMES - DISCO  ALL PARENTS TO BE ACCOMPANIED BY A CHILD *!* |

|  |  |  |
| --- | --- | --- |
|  | **VOLUNTEERS**  **2013 - 2014** |  |

|  |  |
| --- | --- |
| **Hi, I’m Paul, I do voluntary work in the centre’s Computer Room.**  I manage the computer room and also act as an IT Mentor helping members of the public and as well as jobseekers to set up email accounts, conduct internet job searches or create Department of Works & Pensions [DWP] Universal Job Match accounts.  I also offer support and advice to people compiling CVs.  The Computer Room has a friendly and relaxed atmosphere, which is ideal for job seekers, unlike the pressure of the Jobcentre.  I make sure there is sufficient copy paper and printer toner available and notify the office when supplies are low,  I also help with admin duties for the centre’s crèche staff, scanning documents, photo copying, re-designing time sheets, registration and monitoring forms as well as creating posters.  A black and white printer is available for any job-related printing such as CVs, job applications, etc. It’s free of charge, however, a small fee is charged for other forms of printing which covers the cost of printer consumables.  The public and job seekers have access to ten PCs which were recently updated with Windows 8.  Users are asked to sign a register which is used to monitor how often the room is used and more importantly, is available as a record in case of fire.  People who use the community centre have got to know me well as part of the furniture and will ask for help or advice in using the PCs and I do my best to support them.  This has given me a lot more confidence with other people and for future work situations which I feel would be invaluable.  Undertaking voluntary work gives you the experience and confidence of a working environment which can only help when you find paid employment.  **Paul Obank**  **Volunteer and IT Mentor.** | **My name is Susan and I have been a volunteer at Windhill Community Centre for the past 6 years.**  I work on the reception desk one morning a week answering the telephone, making appointments to see the advice workers and dealing with queries.  I also do some general office work and train new volunteers from time to time.  I find it interesting and enjoyable and get to meet quite a variety of people.  The staff and volunteers at the Community Centre are all very friendly and make you feel valued.  I also take part in keep fit, gentle circuit training and Mind, Body and Soul Classes.  This is run by Zoe who is a trained ballet teacher.  The mind body and soul section consists of exercises to improve balance and stretching the small muscle groups of the body followed by mat work and relaxation.  Zoe is bright and bubbly and the ladies are a very friendly bunch.  Volunteers are always needed at the Centre for a variety of jobs and you can be sure of a very warm welcome if you come along.  **Susan Rhodes**  **Volunteer and Mentor**.  **=====**  **Hannah’s Half-Term Report …** My mum works at Windhill Community Centre, giving benefit advice. I go into her work whenever I can, so in the school holidays. This half term, I went in on the Tuesday and helped out. Firstly, I helped to unlock all the doors and raise the shutters on the windows. Next, we got out the fruit/vegetable trolley ready for the fruit/vegetable stall which occurs every Tuesday. Then, I began sorting the filing cabinet where information is held. My mum told me that when the cabinet is not in order it is really hard to find the right files, so this was very useful. Next I was shown around with a student volunteer placement, and helped her prepare decorations for the Halloween party. After writing the café menu board (spaghetti bolognaise!) I re-potted some of the office plants When my mum appeared to say it was time to go I said ‘can’t we stay longer?!’ Although I really like school it’s a shame I can’t have more days off to help out at Windhill as it’s great!  **Hannah Elles-Arnison [age 13]** |

**VOLUNTEERS 2013 – 2014 CONTINUED**

James Stannett managed the centre’s volunteers from August 2013 to March 2014.

James organised a number of events with help from those volunteers and other partners e.g. centre staff, trustees and Bolton Woods Community Centre

The aim was to value existing volunteers and invite members and residents to become volunteers.

People were encouraged to share ideas, have fun and consider future events to promote active citizenship and bring the community together.

Over 400 people took part in these events.

|  |  |
| --- | --- |
| COMMUNITY CENTRE FUN DAY | 14 AUGUST 2013 |
| VOLUNTEERS’ RECEPTION EVENING | 25 OCTOBER 2013 |
| CHRISTMAS THANK YOU MEAL | 13 DECEMBER 2013 |
| CHRISTMAS TOY APPEAL | 16/17/18 DECEMBER 2013 |
| MUD SLINGING COMMUNITY EVENT | 01 FEBRUARY 2014 |

|  |  |
| --- | --- |
| The following activities were started on a daily or weekly basis and developed with the help of those volunteers who were recruited as a result of the above events: | Volunteers were able to gain experience as well as specific and transferable skills: |
| ADMIN & TELEPHONE SUPPORT  CAFÉ  FOOD CO-OP  FUN ON FRIDAY  GARDENING  IT | MEETING PEOPLE  USING TECHNOLOGY  FOOD PREPARATION AND SAFETY  RETAIL AND FINANCIAL MANAGEMENT  PROBLEM SOLVING  DESKTOP PUBLISHING |

Most of these activities have continued beyond March 2014.

Although James now works at a local school, he continues to work with the young people of our community in his role as scout leader and as a youth worker with the youth charity: **e:merge.**

|  |
| --- |
| INTERESTED IN BECOMING  A MEMBER, VOLUNTEER OR TRUSTEE OF  North-East Windhill Community Association [NEWCA]  **CALL IN OR CONTACT**  WINDHILL COMMUNITY CENTRE  CHURCH STREET - SHIPLEY - BD18 2NR  **01274 588831**  **EMAIL:** contact@windhillcommunitycentre.co.uk |

**NORTH-EAST WINDHILL COMMUNITY ASSOCIATION**

STAFF

**APRIL 2013 - MARCH 2014**

|  |  |  |
| --- | --- | --- |
| Alan Abbott | Advice |  |
| Jana Elles | Advice |  |
| Sandra Grice | Advice | Team Leader |
| Janet Horton | Advice |  |

|  |  |  |
| --- | --- | --- |
| Joyce Mason | Finance |  |

|  |  |  |
| --- | --- | --- |
| Nazia Naureen | Nutritional Development | MATERNITY LEAVE  OCTOBER 2014 - TO DATE |

|  |  |  |
| --- | --- | --- |
| Sam I’Anson | Caretaking & Cleaning |  |
| Bev Duffy | Nursery |  |
| Joan Green | Nursery |  |
| Val O’Shaughnessy | Nursery | RESIGNED SEPTEMBER 2014 |

|  |  |  |
| --- | --- | --- |
| Jeff Bennett | Constituency Community Development Worker |  |
| Kath Quinn | Community Development Worker | UNTIL 30TH JUNE 2013 |

**NORTH-EAST WINDHILL COMMUNITY ASSOCIATION**

TRUSTEES

**APRIL 2013 - MARCH 2014**

|  |  |  |
| --- | --- | --- |
| Alan Keeling | Treasurer |  |
| Angie McKniff | CHAIR |  |
| Joyce Mason | Trustee |  |
| Bryan McHale | Trustee |  |
| Jayne O’Hagan | Trustee |  |
| Gillian Shackleton | Trustee |  |
| Donna Whitehouse | Trustee |  |

|  |  |  |
| --- | --- | --- |
| Sarah Brentley | Secretary | RESIGNED 10 MARCH 2014 |
| Rev. Sarah Jemison | Trustee | RESIGNED 07 JULY 2014 |
| Sue Kenworthy | Trustee | RESIGNED 07 APRIL 2014 |
| Lesley Nuttall | Trustee | RESIGNED 15 OCTOBER 2014 |
| Val Orrell | Trustee | RESIGNED 07 JULY 2014 |

**NORTH-EAST WINDHILL COMMUNITY ASSOCIATION**



# STATEMENT OF FINANCIAL ACTIVITIES

**INCLUDING INCOME AND EXPENDITURE ACCOUNT**

### FOR THE YEAR ENDED 31 MARCH 2014

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Unrestricted** | | | **Restricted** | **Total** | **Total** |
|  | | **fund** | **funds** | **2014** | **2013** |
| **Notes** | | **£** | **£** | **£** | **£** |
| **Incoming resources**    Incoming resources from generated funds: |  |
| Voluntary income | 2 | 32,056 | 249 | 32,305 | 41,564 |
| Activities from generating funds | 3 | 24,839 | 252 | 25,091 | 36,045 |
| Investment income - bank interest |  | 157 | - | 157 | 164 |
| Incoming resources from charitable activities | 4 | - | 147,252 | 147,252 | 143,996 |
|  |  |  |  |  |  |
| **Total incoming resources** |  | 57,052 | 147,753 | 204,805 | 221,769 |
|  |  |  |  |  |  |
| **Resources expended**  **Charitable expenditure** |  |  |  |  |  |
| Charitable activities |  | 66,141 | 163,817 | 229,958 | 238,096 |
| Governance costs |  | 1,920 | - | 1,920 | 2,160 |
|  |  |  |  |  |  |
| **Total resources expended** | 5 | 68,061 | 163,817 | 231,878 | 240,256 |
| **Net (expenditure)/income for the year** |  |  |  |  |  |
| **Before transfers** |  | (11,009) | (16,064) | (27,073) | (18,487) |
| Transfers |  | 2,474 | (2,474) | - | - |
|  |  |  |  |  |  |
| **Net movement in funds** |  | (8,535) | (18,538) | (27,073) | (18,487) |
| **Fund balance at 1 April 2013** |  | 75,911 | 501,601 | 577,512 | 595,999 |
|  |  |  |  |  |  |
| **Fund balance at 31 March 2014** |  | 67,376 | 483,063 | 550,439 | 577,512 |
|  |  |  |  |  |  |

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



**Windhill Community Centre**

**Church Street - Shipley**

**CAFÉ**

**SNACKS AND REFRESHMENTS AVAILABLE**

**MONDAY TO FRIDAY**

**DAILY MENU**



**----------------------------------------------------------------------**

**SUPPORTERS AND PARTNERS**

Here are a few of the many organisations that have supported us during 2013 – 2014.

|  |  |  |
| --- | --- | --- |
|  |  | Emerge Picture.jpg |
| http://www.centreforpartnership.co.uk/wp-content/uploads/Incommunities-logo-LGE.jpg | http://www.newforestphysio.co.uk/wp-content/uploads/2013/11/nhs-logo-image.jpg | http://www.highsecuritydoorlocks.co.uk/images/WYP.jpg |

**-----**

**WINDHILL COMMUNITY FOOD CO-OP**



On 19 January 1999, the **FOOD CO-OP** was founded at Christchurch with

£100 borrowed from the local Methodist church.

Ted Kemp and I stood proudly behind the kitchen scales that

we had purchased together with

£40 of stock [various basic greengrocery] plus our £20 float.

The Food Co-op came about at a meeting between

Christchurch and NEWCA and its success was noticed by

Bradford Council’s Economic Department and

this led to Food Co-ops in other areas of Bradford and Keighley.

We also had visits from other parts of the North of England as news of

what we were doing spread further afield.

A modest start to the **WINDHILL COMMUNITY FOOD CO-OP** of

which I am proud to say is still going strong some 15 years later.

There has been a number of changes since then.

Ted had to retire due to ill health:

Christine Blanchard followed but eventually moved to Durham.

Tracy Phillips then worked with me for some time along with a

number of students who had placements over the years at

Windhill Community Centre.

We would like more people to use our **FOOD CO-O**P to maintain the

high standard we have set ourselves over the years.

**WE ARE OPEN EVERY TUESDAY**

**9:30 a.m. - 1 p.m.**

**CALL IN AND GIVE US A TRY.**

**The FOOD CO-OP**

**was set up for the benefit of Windhill folk.**

**Come along and take advantage.**

**Alan Keeling**

**Windhill Community Food Co-op**